

Module Grade	Grade Point	Description
AU	Neutral	Audit: returned where a student audits the module and, by prior agreement with the Module Coordinator, does not complete some or all of the assessments and does not wish to be graded. No credit is awarded.
WN	Neutral	Withdrawn: returned where a student withdraws before the end of week 12 of a trimester or before the last day of teaching in a trimester, whichever comes sooner. No credit is awarded, and a subsequent attempt at that module is treated as a first attempt.
IM	Incomplete	<p>Incomplete Must Pass (temporary): may be returned at the discretion of a School or Board of Studies when the following criteria are met:</p> <ul style="list-style-type: none"> a) a student has passed overall the assessments associated with a module but has not satisfactorily completed a “must-pass” component of assessment; b) the assessment component is specified in the module descriptor as a must-pass component (see section 4.24); and c) the activities required to complete the module satisfactorily and the time available to do this are communicated in writing to the student by the School or Board of Studies responsible for the module. <p>Credit will not be awarded unless the must-pass component is satisfactorily completed within a set period prescribed by the School but not exceeding two trimesters. The IM grade is resolved with one of the following outcomes:</p> <ul style="list-style-type: none"> a) The student satisfactorily completes the must-pass component within the prescribed time. The credit, final grade and the full grade point associated with that grade are awarded or b) The student does not complete some or all of the required assessments within the prescribed time. The component is graded as a fail (F), and the module grade of FM is recorded.
IA	Incomplete	<p>Incomplete Assessment (temporary): may be returned at the discretion of a School or Board of Studies when the following criteria are met:</p> <ul style="list-style-type: none"> a) the module is a clinical teaching module, a field-based module, applied research module, or work placement; and

		<p>b) where a student has been unable to complete a component due to lack of availability of clinical samples, required facilities, staff involved in supervision, or the field-based nature of the component of assessment.</p> <p>Credit will not be awarded unless these assessments or activities, or equivalent assessments or activities prescribed by the School, are satisfactorily completed, within a set period prescribed by the School but not exceeding two trimesters. The IA grade is resolved with one of the following outcomes:</p> <p>a) The student satisfactorily completes the outstanding activities, or their equivalent, within the prescribed time. The credit, final grade and the full grade point associated with that grade are awarded;</p> <p>b) The student does not complete some or all of the required assessments within the prescribed time. The component is graded as a fail (F), and the resulting module grade is recorded.</p>
IX	Neutral	<p>Incomplete (extenuating circumstances): returned either (a) on the recommendation of a School and approved by the Programme Examination Board, or (b) on the recommendation of the Programme Examination Board, where:</p> <ul style="list-style-type: none"> • A student has been unable to satisfactorily complete a component (or components) of assessment; and • The student provides medical or other certification according to a UCD proforma supporting the position that they had an incapacitating illness or circumstance which prevented them from so doing. <p>The student must complete the component (or components) of assessment or complete some equivalent assessment(s) set by the School, within two trimesters of the initial attempt.</p> <p>Where the assessments set by the School are completed within two trimesters of the initial assessment opportunity, the full grade point and the associated credit will be awarded (provided the final grade is a passing grade).</p> <p>Where the student does not complete some or all of the required assessments within two trimesters of the initial assessment opportunity, the Governing Board should consider the application of alternative processes in the interest of the student, including Leave of Absence, Fitness to Continue in Study and Continuation and</p>

		<p>Readmission. If no alternative process is initiated, the original grade for the component should be reinstated. Where there was no attempt at the component assessment, a component grade of ABS should be returned.</p> <p>A Governing Board may, in exceptional circumstances, choose to extend an IX grade beyond two trimesters. Such extensions may only be granted for a prescribed period deemed appropriate by the Governing Board and with an agreed strategy for module completion.</p>
IH	Incomplete	<p>Incomplete Hold (temporary): returned on the recommendation of a School and approved by the Programme Examination Board, where the following criteria are met:</p> <ul style="list-style-type: none"> • All assessment opportunities for the module have been provided to the student, and • The module grade is temporarily unavailable due to the implementation of University procedures or processes, such as those related to discipline or complaints, or due to approved inter-institutional agreements with different grading timelines. <p>The module grade must be confirmed and captured in university systems as soon as possible.</p>